



International School of Kenya

Empowering students to create solutions for tomorrow's challenges

PAYMENT GUIDELINES FOR THE 2020-2021 ACADEMIC YEAR

I. FEES SCHEDULE (ALL RATES LISTED BELOW ARE PER STUDENT)

1	Application Fee	US\$ 400	<ul style="list-style-type: none"> Applies only to new applicants. Non-refundable and payable in full upon submission of the completed application form.
2	One Time Capital Levy	US\$ 10,000	<ul style="list-style-type: none"> To cover Capital expenses. Payable at the time of enrolment. Non-refundable and payable by all new entrants joining Kindergarten to Grade 12. A reduction of US\$ 500 is given for every additional student enrolled from the same family. Postponed for Pre-K until students join Kindergarten. No discount is available on capital levy for early payment.
3	LCE Program	US\$ 20,000	<ul style="list-style-type: none"> Pre K – Grade 4. Amount payable in addition to the grade level tuition fees. This is a modified curriculum to meet student's IEP and social emotional needs, together with Daily Living Skills. Caters for students with intellectual disabilities.
4	Tuition Fee		
	Pre-Kindergarten	US\$ 16,893	
	Kindergarten	US\$ 26,742	
	Grades 1 - 5	US\$ 28,214	
	Grades 6 - 8	US\$ 28,987	
	Grades 9 - 10	US\$ 31,148	
	Grades 11- 12	US\$ 32,388	
5	Annual Capital Levy	US\$ 1,400	<ul style="list-style-type: none"> To contribute to facility upgrade and development. Payable by all continuing students
6	Bus fees	US\$2,200	<ul style="list-style-type: none"> For students who use school transportation. Reduction of US\$ 200 for every additional sibling. From the fourth sibling onwards, the bus fee will remain at US\$ 1,600.

II. TUITION FEE PAYMENTS AND DEADLINES

March 31, 2020	US\$ 1,000 Tuition Deposit to reserve space for 2020-2021.
July 1, 2020	Full tuition fee payment by this date entitles you to 1% discount.
August 12, 2020	First semester fees due.
January 12, 2021	Second semester fees due.

Fees are payable by cheque or bank transfer as follows:

	Full Tuition Paid by July 1	For parents paying by semester		For students joining Semester II
	Tuition fees after 1% discount	Semester I August 12	Semester II January 12	Semester II only
Pre Kindergarten	US\$ 16,724	US\$ 10,136	US\$ 6,757	US\$ 8,447
Kindergarten	US\$ 26,475	US\$ 16,045	US\$ 10,697	US\$ 13,371
Grades 1 – 5	US\$ 27,932	US\$ 16,928	US\$ 11,286	US\$ 14,107
Grades 6 – 8	US\$ 28,697	US\$ 17,392	US\$ 11,595	US\$ 14,494
Grades 9 – 10	US\$ 30,837	US\$ 18,689	US\$ 12,459	US\$ 15,574
Grades 11 – 12	US\$ 32,064	US\$ 19,433	US\$ 12,955	US\$ 16,194

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Overseas Bank details

Account Name: International School of Kenya Foundation Inc
Bank Name: TD Bank
Bank Address: 3470 Quakerbridge Road,
Mercerville, NJ 08619 USA
SWIFT Code: NRTHUS33 (for International wire)
Bank ABA No. 031201360 (for domestic transfer ACH)
Account No.: 4330232135
Wire Routing/ABA Number: 031101266 (For international wires)

III. PAYMENT PLAN

- The Business Manager may negotiate and authorize payment plans in US Dollars with a surcharge of 0.5% per month, or in Kenya Shillings at 1% per month.

IV. FEE DEFAULTERS

- A penalty of 2% per month will be applied to the outstanding balance of any family who does not make payment at the beginning of the semester, or who fails to meet a payment deadline within their payment plan. Please note that failure to make payment within 30 days of a payment deadline may also result in the withdrawal of the student.

V. REFUNDS

- Tuition fees, once paid, are non-refundable except when paid for a full year and a student is withdrawn prior to commencement of the semester. Attendance for any portion of a semester will preclude a refund of tuition fees.
- Application fees and capital levies are non-refundable.

VI. PAYMENT CURRENCY

- US dollars.
- Kenyan citizens may pay in Kenya Shillings (evidence of citizenship is required).

VII. SPECIAL FEES

International Baccalaureate

- Students taking International Baccalaureate (IB) courses are responsible for all examination fees, related DHL costs, and a Kenya National Examination Council fee. Costs range from \$350 for a student taking one IB examination to as much as \$1,200 for a full IB diploma student in their senior year. Upon completion of the registration process in September, fees for each individual student are communicated by the IB Organization to ISK. Parents are billed in October. Payment is due to ISK in November. There are additional charges for late registrations or any changes made after the final registration deadline. Please contact ISK's IB Coordinator for further information.

Supplementary Language Instructional Fee

- ISK offers a range of language courses within the regular curriculum at no additional charge. Periodically additional native languages are offered to one or two students through the support of various national communities. The cost of instruction in these additional languages is not covered as part of ISK tuition and is payable by the parents to the respective language committee.

Selected Inter-Cultural Trips

- For those Inter-Cultural trips where students fly to the destination, the parent is expected to pay US\$125 per child towards the cost of the airfare.

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