Acceptable Use Policy for the ISKNet MS and HS
(ES Page 2)

This AUP must be read and signed by all ISKNet users (students/staff) each year.

The ISKNet (email, Intranet, Internet, LMS Resources, hardware, software, etc.) is designed to directly support and enhance the instructional program. It also functions to foster communication between and among all ISK employees. The use of this instructional and administrative tool must be limited to activities that directly strengthen education, curriculum and divisional communications.

By using the ISKNet users will be held accountable to this policy.

Conditions:
- The viewing or distribution of information or material that is obscene (disgusting and morally offensive), pornographic (sexual photos or movies), or derogatory (insulting and mean) to others will not be tolerated.
- All forms of cyber bullying (harassing, teasing, intimidating, threatening, sending / posting inappropriate or hurtful messages through e-mail, chat, SMS, images or Web sites) are unacceptable.
- Streaming / downloading large media files for non-instructional use during school hours are forbidden.
- Users of ISKNet resources are personally responsible for compliance with Kenyan law.
- ISKNet resources may not used for private gain (to make money) or for political activities unless otherwise sanctioned (given permission by ISK Administration)
- ISK will reasonably ensure personal data is secured.
- ISK reserves the right to monitor and investigate any data on the ISKNet to ensure maximum educational availability of ISKNet resources. **ALL** users are subject to the ISK Privacy Policy.
- Plagiarism (copying or stealing other's published work and using it as your own) of any material obtained from the Internet and used in schoolwork must have the source cited correctly.

ISKNet users who feel that they have been the victims of misuse of technology should not erase the offending material and immediately report the incident to a teacher or school administrator.
All reports of harassments in cyberspace will be investigated fully.

Sanctions could include, the loss of computer privileges, disciplinary action (detention, suspension or expulsion).

See the student handbook for further information

All students must read, sign and submit this AUP for a school email account, network user account and access to ISK online applications and services.

Student Name (Printed)_____

Signed_____ for school year _____

Date _____

Signing this accepts the terms for use of the ISK Net

Acceptable Use Policy for Grades K-5

- I will be polite and never send messages that are unkind.
- I will respect the rights of others and not interfere with anyone's use of technology.
- I will only open and use my files.
- I will always use appropriate and polite language.
- I will only use ISK technology for educational purposes.
- I know that Internet games are not allowed without a teacher's permission.
- I will be a responsible Internet citizen.
  I understand that I am not allowed to send or collect material that is obscene (disgusting and morally offensive), bullying or racist (making fun or criticizing another person's race).
- I will help others be responsible citizens.
  If I see or hear of anyone not following these rules, I will immediately tell the teacher or other adult who is supervising me.
- I will always use the Internet at school under the supervision of a teacher or other school staff person.
- I will never give my address, phone number or last name, or that of other students or staff, over the Internet.
- I will keep my password safe and will not share it with others. I am the only one who will use my account.
- I will not use the ISKNet (email or web pages) to make money unless the principal has agreed with the plan.

Name (Printed)_____

Signed_____ for school year _____

Date _____